

**ERIE COUNTY COMMISSIONERS**

**REGULAR SESSION**

**WEDNESDAY, APRIL 2, 2025**

**ALL PRESENT**

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President Shenigo called the meeting to order at 9:30 a.m. at the Services Center and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the March 19, 2025 Erie County Commission Meeting Minutes;** Roll Call: All Aye

**County Administrator Hank Solowiej re Various Issues.**

Sales Tax - March sales tax, representing December sales, totaled \$1.9 million, compared to \$1.824 million last year. Erie County is showing a slight increase year-to-date, collecting \$5.184 million so far this year compared to \$5.183 million last year at this time.

Millwood Estates - County Administrator Hank Solowiej informed the Board that a property in Millwood Estates would like to add a driveway to their property. In order to do so, the Commissioners will need to approve a license agreement with the owner, as this driveway will be located near our easement for the detention area. Commissioners have no objection and advised to move forward with the easement process.

Galloway Road Property Update - Hank noted that the Galloway Road property sale has not yet been finalized. The previous County Engineer had delayed the sale of this property. The property was to be re-surveyed due to an error made in the legal description. The sale of the property will commence after the completion of the updated survey.

DOES Mowing Project - Hank stated that Utilities Director John Rufo requested quotes for mowing the Department of Environmental Services' whether it would be more cost effective to hire a part-time seasonal worker to do the lawn mowing in-house instead of hiring a company. Hank mentioned that the Huron Basin has lawn-mowing equipment that can be used. Commissioners approved the request to hire a part-time seasonal worker instead of bidding this project.

Bridge Weight Limits - The Engineer's Office sent correspondence requesting the Commissioners rescind a resolution that set weight limits on several bridges in Erie County. The letter states, that five of the bridges in the original resolution have been replaced, eliminating the need for load posting. Due to changes in the laws with the Federal Highway Administration and Ohio Department of Transportation, the other two bridges no longer require a weight limit sign posting.

The County Engineer's Office sent a letter requesting a resolution that a weight limit sign be posted at two other bridges in Erie County due to laws and regulations that have changed the load limits. Board approves both requests and the Clerk will prepare the appropriate legislation for next week's meeting.

Blue Ribbon Commission Meeting - The next Blue Ribbon Commission meeting will take place Tuesday, April 8, 2025 where Public Transportation will be discussed. The meeting following, April 15, 2025, will be at McCormick Middle School, in Huron, at 10:00 a.m. and the discussion will be regarding Education.

Chief Deputy James Greenham - Mr. Shoffner shared that Erie County Sheriff's employee Chief Deputy James Greenham recently graduated from the 293rd Session of the FBI National Academy. This Academy is a 10-week training consisting of advanced fitness training, law enforcement communications, and executive leadership held in Quantico, Virginia. Mr. Shoffner, along with Mr. Shenigo and Mr. Old, congratulated Chief Deputy Greenham on achieving this incredible career milestone.

On motion of Mr. Shoffner and second of Mr. Old, Board receives bids that were opened on March 20, 2025 regarding **pavement markings on County Roads for the County Engineer's Office**; Roll Call: All Aye

COMPANY	AMOUNT	BID BOND
<b>Griffin Pavement Striping</b> Fremont, OH 43420	\$105,986.70	X
<b>American Roadway Logistics</b> Norton, Ohio 44207	\$108,122.58	X
<b>Oglesby Construction Inc.,</b> Norwalk, OH 44857	\$105,510.62	X
<b>ESTIMATE</b>	\$145,000.00	

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution enter into an Imagecare Master Agreement with **Gordon Flesch Company Inc.**; Roll Call: All Aye (#25-83- providing a lease for three Lexmark M3350 printers and 11 Cannon DX 529iF copier printers for the Erie County Department of Job and Family Services)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#25-84)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution for the purpose of declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#25-85)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a maintenance agreement with **VASU Communications, INC.**; Roll Call: All Aye (#25-86 - providing annual maintenance on equipment used by the Sherriff's Office)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **budget modifications** re Landfill Operations Fund; Roll Call: All Aye (#25-87)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re Erie County Sewer Fund; and Bay View Sewer REV Bond Payment Fund; Roll Call: All Aye (#25-88)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations** re General Operating Fund: Prosecuting Attorney; VOCA-Local Match; Ditch Operations/Maintenance Fund; 2303.201(B)Computers Fund; Local Task Force Fund; E911 Repair/Replacement Fund; 2025 Rape Crisis Grant Fund; 7/23-6/24 Rape Crisis Grant Fund; OH Violent Crime Reduction Grant Fund; SANE Continuous Fund; and 10/23-9/24 VOCA Grant Fund, Roll Call: All Aye (#25-89)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re 2025 Rape Crisis Grant Fund; 7/23-6/24 Rape Crisis Grant Fund; SANE Continuous Fund; OH Violent Crime Reduction Grant Fund; General Operating Fund: Prosecuting Attorney; 10/23-9/24 VOCA Grant Fund; and General Operating Fund: VOCA - Local Match; Roll Call: All Aye(#25-90)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies** to Mary Kay Pope, Roll Call: All Aye (#25-91)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#25-92)

Board approves Revised Auditor's Certificate for **Invoice Cloud** in an additional amount of \$33,000.00 providing online payment options to sewer and water customers for Department of Environmental Services Billing Office.

Board approves Revised Auditor's Certificate for **D & D Rides, LLC** in an additional amount of \$60,000.00 providing transportation services to clients of the Erie County Department of Job and Family Services.

Board approves Revised Auditor's Certificate for **C-1<sup>ST</sup>, LLC** in an additional amount of \$55,000.00 providing transportation services to clients of the Erie County Department of Job and Family Services.

Board approves Change Order No. 7 to **Best Commercial Energy Services, Inc.** in an **increased** amount of \$42,055.00 re The Meadows at Osborn Park Building Natural Gas Conversion Project.

Board approves RFQ for **Sawmill Creek Wastewater Treatment Plant Sludge Forcemain Improvements Project** and authorizes the Purchasing Department to proceed with the RFQ process.

Board approves Equipment Outlay and Request Form for **Common Pleas Court - Judge Binette** re Ricoh IM C2510 and Ricoh IM C4510 copiers in the amount of \$11,895.24.

Board approves Travel Request Form for **Chico Alexander and Tory Yarbrow**, Family and Children First Council, transportation of a client to Camp NuHop from home in Perrysville, Ohio, on 4/13/25 at no cost.

Board approves Travel Request Form for **Chico Alexander and Tory Yarbrow**, Family and Children First Council, transportation of a client to Camp NuHop from home in Perrysville, Ohio, on 4/11/25 at no cost.

Board authorizes expenses for **Jackie Bellamy**, ECDJFS, attending 9 Essential Connections of Independent Living Seminar in Toledo, Ohio, on 4/2/25 in an estimated amount of \$17.50.

Board approves Personnel Action Form for **DOES** re **Tanner Thompson**, Equipment Operator III, longevity increase based on 5 years of services, effective 9/30/25.

Board approves Personnel Action Forms for **ECDJFS** re **Sarah Gawronski**, Social Service Worker 3, resignation, effective 3/31/25; **Chris Pejoro**, Social Service Worker 3, resignation effective 3/18/25; **Jacob Williams**, Social Service Worker 3, employment effective 4/7/25.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Tailor Danley**, from full-time second shift STNA to full-time STNA first shift effective 4/13/25; **Carrie Greene**, full-time RN, rate decrease to base RN rate, effective 3/16/25; **Latoya Johnson**, part-time LPN, resignation effective 3/21/25, **Veshea Lee**, full-time STNA, resignation effective 4/1/25; **Kealia May**, full-time STNA, employment effective 4/1/25; **Ryan Novotney**, full-time STNA to part-time STNA effective 4/13/25; **Joseph Skala**, from full-time STNA second shift to full-time STNA first shift effective 4/13/25; **Landen Smith**, part-time STNA, decrease hours from 32 to 24 hours effective 4/13/25.

Board approves Request for Recruitment for **DOES** re **Maintenance Repair I.**

Received letter from Deputy Engineer Matt Rogers **requesting legislation to reduce bridge weight limits** (B-103 Bellamy Road over Old Woman Creek and B-401 Chapin Road over Old Woman Creek). Board approves request and Clerk will prepare legislation for approval.

Received letter from Deputy Engineer Matt Rogers **requesting the Board to rescind Resolution No. 19-141, weight limit reduction on seven county-maintained bridges**. Board approves request and Clerk will prepare legislation for approval.

Received copies of letters to all nine Townships re **obtaining funding for road projects for 2025** from County Administrator Hank Solowiej.

Received Letter from Kiwanis Club of Sandusky **expressing their gratitude for the Commissioners' support and generosity toward the Dolly Parton Imagination Library of Erie County**.

Received Memo from Jeffrey Newman, Ohio Department of Job & Family Services, re **County Financial Participation Percentage Rate for Job & Family Services Programs In State Fiscal Year 2026 and County Share of Public Assistance Expenditures Mandated Share For Fiscal Year 2026**.

Received Memo from Finance Manager Alyssa Heater re **2025 Revised Estimated Resources**.

Received copies of 1/22/25 & 2/26/25 **Erie Ottawa International Airport Authority Board** meeting minutes, 2/26/25 and 3/26/25 meeting agenda, and financial reports for the months ending January 31, 2025 and February 28, 2025.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns**; Roll Call: All Aye

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